



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY -

To : Prospective service provider
From : SCM/stores
Date : 06/11/2023
Enquiries : Procurement Office
Telephone : 015 780 6361/62
Ref : REQ4011

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices **No.3 Nyala Street, Phalaborwa** not later than **14/11/2023 at 12H00**

QUANTITY	Description	Price/unit (Inc. Vat)	Delivery Period
02	REQUEST FOR TWO (2) HEDGE TRIMMER,		
	SPECIFICATIONS;		
	HUSQVARN 122HD60 KNIFE LENTH 59CM WEIGHT		
	4,9KG		
02	REQUEST FOR TWO(2) HEDGE TRIMMER		
	SPECIFICATION;		
	HUSQVARN 522HD60S KNIFE LENGTH		
	60CM,WEIGHT 5KG		

Please number your quotes (Your Ref no)

The following conditions will apply:

- **Price (s) quoted must be valid for at least thirty (30) days from date of your offer.**
 - **The municipality retains the prerogative to reject any quotes it deems to be excessive**
 - **A firm delivery period must be indicated.**
 - **Tax Clearance Pin**
 - **A service provider be registered with central supplier database (CSD)**
 - **Completed MBD4 (Declaration of Interest) Form**
 - **Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)**
- 20 is further evaluated: 20 for 100% Black owned;
18 for +51% Black owned; and
14 for Less than 51% Black owned**